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6 December 1955

MEMORANDUM FOR: Director of Training

THROUGH: Chief, JOTP

SUBJECT: Training Program for JOT



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REFERENCE: Memorandum from Director of Training dated 23 November 1955
to Chief, [redacted] - Subject: Attachment of Junior Officer
Trainee [redacted]

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1. In accordance with your request in paragraph six of reference memorandum, we are forwarding herewith a report of the activities which [redacted] has been involved in since his assignment to this Branch as well as the activities planned for him until 4 June 1956, at which time he will enter the sixteen-week Operations Course.

a. 2 November - 5 November 1955

Familiarization with [redacted] spent some time with each section of [redacted] and was briefed on the activities and functions of each.

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b. 7 November - 9 December 1955

During this period of time, [redacted] was engaged in the preparation of PRQ's, green list and RI checks, field traces, and clearance procedures. He also debriefed a prospective [redacted] agent and handled this agent throughout a full assessment making the majority of the necessary arrangements for the assessment. Upon completion of the assessment, [redacted] was engaged in the preliminary planning of an operation for this agent and actively participated in the initial steps for the implementation of this plan.

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c. 9 December - 23 December 1955

[redacted] will be temporarily assigned to an active project which, at the present time, is training two agents for infiltration. During this two week period, [redacted] will aid the assigned case officers in the handling and training of these agents who will be undergoing field craft training. It is felt that this will familiarize him with the many problems of handling agents and contract agents/Instructors.

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d. 26 December 1955 - 4 June 1956

During this period, [] will be assigned to a senior case officer in charge of an operation and will have the responsibilities of a junior case officer. Inasmuch as the agents will not be available until the middle of January 1956, [] will have ample time to learn the plans of the operation and the action taken to date. Simultaneously, he will assist the senior case officer in making all necessary arrangements and preparations for the reception of the agents in the U.S., scheduling and the activation of the training program etc. Upon the agents' arrival, he will spend most of his time at the safehouse with the agents and will be responsible for the security of the safehouse, the conduct of training, the maintenance of good morale, and a great variety of other tasks inherent in the handling, training, and briefing of agents. [] will also gain experience by handling two contract agents/Instructors who will be assigned to this project. By attending their lectures he will be exposed to field craft and tradecraft subjects. Since it is contemplated to give these agents [] all possible will be done to schedule this prior to [] departure from this operation so that he may gain as much benefit from this activity as possible. It is contemplated that [] will be scheduled to instruct these agents in subjects with which he is quite familiar. This will necessitate that he review appropriate material and prepare it for presentation.

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2. Based on the limited period of [] assignment to this Branch, we would like to state that we have found him to be conscientious, devoted to and interested in his work, very presentable, courteous, friendly, outstanding in his ability to get along with people, eager to learn, and a definite credit to the uniform he wears. A full evaluation will be submitted after 4 June 1956.

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